



West Side Health Care District

119 Adkisson Way, Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, June 23, 2022, at 2:00 pm

1. CALL TO ORDER

Board Vice President, Adele Ward, called the meeting to order at 2:00pm. Adele Ward led the Pledge of Allegiance. Those present were:

Adele Ward	Board Vice President
Ginny Miller	Board Secretary/Treasurer
Jan Ashley	Board Member
Darren Walrath	Board Member
Ryan Shultz	Executive Director
Robyn Melton	District Manager

Board President, Eric Cooper was excused from the meeting. Clinic Director, Summer Wood-Luper was present at the meeting.

2. PUBLIC INPUT- None

3. APPROVAL OF MINUTES

The meeting minutes were reviewed. After discussion, the Minutes of Thursday, May 26, 2022, were approved by the Board of Directors.

4. FINANCIAL REVIEW

- A. The Financial Statements of May 2022 were reviewed by Executive Director, Ryan Shultz, After discussion, a motion was made Ginny Miller to approve the April 2022 financial statements. Jan Ashley seconded. Motion carried.
- B. The Proposed 2022-2023 Budget was reviewed by Executive Director, Ryan Shultz. After discussion, a motion was made by Jan Ashley to the approve the 2022-2023 proposed budget as presented. Darren Walrath seconded. Motion carried.
- C. The 2021-2022 Audit was reviewed by CPA, Nathan Doty via telephone. After discussion, Janice Ashley made a motion to approve the 2021-2022 Audit. Darren Walrath Seconded. Motion carried.

5. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES

After review and discussion, Jan Ashley made a Motion to approve the policies and procedures. Ginny Miller seconded. Motion carried. The West Side Family Health Care Policy and Procedures that were reviewed were: Autoclave Spore Testing, Kern Health Systems Linguistic Services, Chronic Pain Management, Autoclave Use and Maintenance, Kern Health Systems (KHS) Prior Authorization of Services and Procedures, Peer Review, and After-Hours Telephone Management.

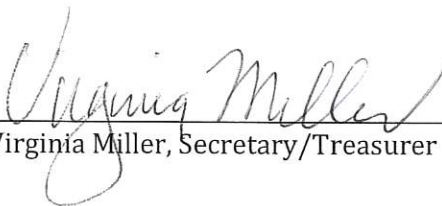
6. ADMINISTRATIVE STAFF REPORTS
May 2022, General Information- Attached for informational purposes only.
No action.

7. BOARD COMMITTEE REPORTS
 - a. Finance Committee-Nothing further at this time.
 - b. Facilities Committee- Meeting to be scheduled in July.
 - c. Community Outreach Committee- Nothing further at this time.
 - c. Personnel Committee- Meeting to be scheduled in July.
 - d. Additional Board Member Input- Nothing further at this time.

8. ITEMS FOR FUTURE AGENDA
Nothing at this time.

11. ADJOURNMENT
At 3:01 pm, Ginny Miller made a motion to Adjourn, Darren Walrath seconded. Motion carried. The Board Meeting of June 23, 2022 was adjourned.

Respectfully Submitted:


Virginia Miller, Secretary/Treasurer

The next regular Board Meeting is scheduled for Thursday, July 28, at 2:00 pm