



West Side Health Care District

115 Adkisson Way, Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, June 25, 2026, at 2:00pm

1. CALL TO ORDER

Board Vice President, Darren Walrath called the meeting to order at 2:00pm. Board Vice President, Darren Walrath led the Pledge of Allegiance. Those present were:

Darren Walrath	Board Vice President
Virginia Miller	Board Secretary/Treasurer
Jan Ashley	Board Member
Adele Ward	Board Member
Ryan Shultz	Executive Director
Robyn Melton	Clerk of the Board

Board President, Eric Cooper was excused from the meeting. Present at the meeting; Clinic Director, Summer Wood-Luper; Medical Director, Ron Ostrom; and Midway Driller, Doug Keeler. Present via Zoom; District Legal Counsel, Mark Bateman

APPROVAL OF AGENDA

Board Secretary/Treasurer, Ginny Miller made a motion to approve the June 25, 2026 Agenda. Board Member, Adele Ward seconded. Agenda approved.

2. PUBLIC INPUT- None

3. APPROVAL OF MINUTES

Board Meeting minutes of Thursday, May 28, 2026, 2026 were reviewed. After discussion, a motion was made by Board Member, Adele Ward to approve the board minutes. Board Secretary/Treasurer, Ginny Miller, seconded. Motion carried by unanimous vote.

Special Board Meeting minutes of Monday, June 8, 2026 were reviewed. After discussion, a motion was made by Board Member, Adele Ward to approve the board minutes. Board Secretary/Treasurer, Ginny Miller, seconded. Motion carried by unanimous vote.

4. FINANCIAL REVIEW

- A. The unaudited May 2026 Financial Report were presented by Executive Director, Ryan Shultz. After discussion, Board Member, Adele Ward made a motion to receive and file the unaudited May 2026 financials to file for audit. Board Member, Jan Ashley seconded. Motion carried by unanimous vote.
- B. Review and Approve Fiscal Year 2026-2027 Budget. Executive Director, Ryan Shultz presented the proposed 2026-2027 budget. After discussion, Board Member, Adele Ward made a motion to approve the budget as presented. Board Member, Jan Ashely seconded. Motion carried.

5. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES

- A. After review and discussion, Board Member, Adele Ward made a motion to approve the West Side Family Health Care policies and procedures. Board Secretary/Treasurer, Ginny Miller seconded. Motion carried by unanimous vote. The West Side Family Health Care Policies and Procedures that were approved were: Flat Rate Fee Program, Chronic Pain Management, Child Abuse-Reporting, After Hours Telephone Management, Compliance, Kern Health System (KHS) Prior Authorization of Services and Procedures, Medical Records Forms and Fees, Peer Review, Management of Referral Requests, Non-Discrimination, Sliding Fee Scale, and Standardized Procedure for Strep A-Rapid.
- B. After review and discussion, Board Member, Adele Ward made a motion to approve the West Side Health Care District policies and procedures. Board Secretary/Treasurer Ginny Miller seconded. Motion carried by unanimous vote.
The West Side Health Care District Policies and Procedures that were approved were: Board Committees, General Accounting System Policy, Conflict of Interest, and Agenda.

6. REVIEW/APPROVE RESOLUTION 2026-1, KERN COUNTY BOARD ELECTIONS, CONSOLIDATING ELECTIONS WITH STATEWIDE GERNERAL ELECTION

After Review and Discussion, Board Member, Adele Ward made a motion to approve Resolution 2026-1, Board Secretary/ Treasurer Ginny Miller seconded. Motion passed by unanimous vote.

7. ADMINISTRATIVE STAFF REPORT

- A. June 2026, General Information- Attached for informational purposes only, no action.

8. BOARD COMMITTEE REPORTS

- A. Finance Committee- Nothing further at this time.
- B. Facilities Committee-Schedule a meeting for July
- C. Community Outreach Committee- Nothing further at this time.
- D. Personnel Committee- Nothing further at this time.
- E. Additional Board Member Input- Future Discussion regarding names for the Medical Arts Building

9. ITEMS FOR FUTURE AGENDAS
Nothing at this time.

10. ADJOURNMENT
At 3:17 pm, the Board Meeting of June 25, 2026 was adjourned.

Respectfully Submitted:


Ginny Miller, Board Secretary/Treasurer

Next regular Board Meeting is scheduled for July 23, 2026 at 2:00pm