

West Side Health Care District

115 Adkisson Way, Taft, CA 93268 (661) 765-7234

BOARD MEETING MINUTES

Thursday, September 24, 2026, at 2:00pm

1. CALL TO ORDER

Board Vice President, Darren Walrath called the meeting to order at 2:01pm. Board Vice President, Darren Walrath led the Pledge of Allegiance. Those present were:

Darren Walrath	Board Vice President
Jan Ashley	Board Member
Adele Ward	Board Member
Ryan Shultz	Executive Director
Robyn Melton	Clerk of the Board

Board President, Eric Cooper and Board Secretary/Treasurer Ginny Miller were excused. Present at the meeting; Medical Director, Ron Ostrom; Clinic Director, Summer Wood-Luper; Midway Driller, Doug Keeler; District Legal Counsel, Mark Bateman.

APPROVAL OF AGENDA

Board member, Adele Ward made a motion to approve the September 24, 2026 Agenda. Board member, Jan Ashley seconded. Agenda approved.

2. PUBLIC INPUT- None

3. APPROVAL OF MINUTES

Board Meeting minutes of Thursday, August 27, 2026, were reviewed. After discussion, a motion was made by Board member, Adele Ward to approve the board minutes. Board member, Jan Ashley, seconded. Motion carried by unanimous vote.

4. FINANCIAL REVIEW

- A. The unaudited August 2026 Financial Report were presented by the District CPA, Kelly Hohenbrink, via Zoom. After discussion, Board member, Adele Ward made a motion to receive and file the unaudited August 2026 financials to file for audit. Board member, Jan Ashley seconded. Motion carried by unanimous vote.

5. ANNUAL REVIEW AND APPROVAL OF POLICY AND PROCEDURES

- A. After review and discussion, Board Member, Jan Ashley made a motion to approve the West Side Family Health Care policies and procedures. Board member, Adele Ward seconded. Motion carried.
The Policies and Procedures that were approved were: Active Shooter, Bioterrorism Threat, Disaster- Water Contamination, Disaster- Fire, Bomb Scare, Disaster Plan, Disruption of Electrical Services, External Hazmat Incident, Earthquake or Weather Emergency, Extreme Temperatures, Operations During Internal Disaster, Medication Management Emergency Response to Power Failure, Volunteer Deployment, Shelter in Place for Patients and Staff, and Threatening or Hostile Patient.

6. ADMINISTRATIVE STAFF REPORT

- A. September 2026, General Information- Attached for informational purposes only, no action.

7. BOARD COMMITTEE REPORTS

- A. Finance Committee- Nothing further at this time.
B. Facilities Committee-Meeting to be Scheduled in October 2026.
C. Community Outreach Committee- October 26, 2026 Trunk or Treat on Center Street
D. Personnel Committee- Nothing further at this time.
E. Additional Board Member Input- Nothing further at this time.

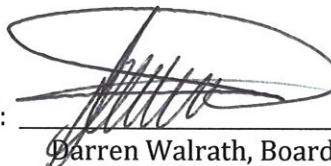
8. ITEMS FOR FUTURE AGENDAS

Nothing at this time.

9. ADJOURNMENT

At 2:23 pm, the Board Meeting of September 24, 2026 was adjourned.

Respectfully Submitted: _____



Darren Walrath, Board Vice President

Next regular Board Meeting is scheduled for October 22, 2026 at 2:00pm