

West Side Health Care District

Budget 2017/18 WTB

Visits		<u>FYE 6/30/18</u>	
		15,895	
4083.49	Urgent care Gross Revenues	24.0	(2,077,226) Rev
4083.50	Provision for Over/Under Revenue	24.0	0 Rev
4083.58	Provision for bad debt	24.0	0 Rev
4083.59	Contractual Adjustments - Accrual	24.0	0 Rev
4083.60	Contractual Adjustments	24.0	(279,960) Rev
4083.90	Flu shot, Lab income, physicals	24.0	(7,500) Rev
9260.90	Rent Senior House	25.00	(6,000) Rev
9261.90	Rent Burke	25.00	(3,600) Rev
4180.45	City of Taft CCF	26.00	(615,931) Rev
4180.46	RN Reimb	26.00	0 Rev
4180.47	Medication Reimbursement	26.00	0 Rev
4180.48	Other	26.00	0 Rev
4083.91	Medical Records copy fees	27.0	(1,000) Rev
4083.92	Other	27.0	(1,500) Rev
9060.00	Income, Gains and losses from investm	27.00	(25,000) Rev
9400.00	Miscellaneous Income	27.00	(25,000) Rev
7083.09	Other salaries and wages	28.0	1,097,201 Exp
7180.09	Other salaries and wages	28.00	0 Exp
8610.09	Other salaries and wages	28.00	308,826 Exp
7083.10	Payroll taxes	28.1	80,751 Exp
7083.12	Vacation, Holiday and Sick Leave	28.1	76,804 Exp
7083.13	Group Health & Welfare Insurance	28.1	109,579 Exp
7083.14	Group Life Insurance	28.1	1,756 Exp
7083.15	Pension and Retirement	28.1	32,916 Exp
7083.16	Workers Compensation insurance	28.1	21,944 Exp
7083.18	Other payroll related benefits	28.1	3,292 Exp
7180.10	Payroll taxes	28.10	0 Exp
7180.12	Vacation, Holiday and Sick Leave	28.10	0 Exp
7180.13	Group Health & Welfare Insurance	28.10	0 Exp
7180.14	Group Life Insurance	28.10	0 Exp
7180.15	Pension and Retirement	28.10	0 Exp
7180.16	Workers Compensation insurance	28.10	0 Exp
7180.18	Other payroll related benefits	28.10	0 Exp
8610.10	Payroll taxes	28.10	21,889 Exp
8610.12	Vacation, Holiday and Sick Leave	28.10	20,862 Exp
8610.13	Group Health & Welfare Insurance	28.10	30,843 Exp
8610.14	Group Life Insurance	28.10	494 Exp
8610.15	Pension and Retirement	28.10	8,941 Exp
8610.16	Workers Compensation insurance	28.10	6,177 Exp
8610.18	Other payroll related benefits	28.10	926 Exp
7083.22	Consulting and Management fees	29.0	167,000 Exp

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		<u>FYE 6/30/18</u>	
7083.23	Legal	29.0	3,000 Exp
7083.24	Accounting /Audit Fees	29.0	17,000 Exp
7083.25	Registry Nursing personnel	29.0	0 Exp
7083.26	Other contracted services	29.0	61,932 Exp
7083.29	Other Professional fees	29.0	10,000 Exp
7180.25	Registry Nursing personnel	29.00	0 Exp
7180.29	Other Professional fees	29.00	0 Exp
8610.22	Consulting and Management Fees	29.00	12,000 Exp
8610.23	Legal	29.00	7,000 Exp
8610.24	Accounting /Audit Fees	29.00	75,000 Exp
7083.20	Medical - Physicians	29.1	813,922 Exp
7083.21	Medical - Therapists and Others	29.1	0 Exp
7180.20	Medical - Physicians	29.10	537,604 Exp
7180.21	Medical - Therapists and Others	29.10	8,536 Exp
7083.64	Management Services	30.0	0 Exp
7083.69	Other purchased services	30.0	77,335 Exp
7180.69	Other purchased services	30.00	1,000 Exp
8610.69	Other	30.00	45,000 Exp
7083.36	Oxygen and Other Medical Gases	31.0	1,200 Exp
7083.38	Pharmaceuticals	31.0	55,540 Exp
7083.41	Other Medical Care Materials and Supp	31.0	15,869 Exp
7083.43	Food	31.0	4,000 Exp
7083.44	Linens	31.0	3,967 Exp
7083.45	Cleaning supplies	31.0	7,934 Exp
7083.46	Office and Administrative supplies	31.0	12,695 Exp
7083.47	Employee wearing apparel	31.0	0 Exp
7083.48	Instruments and Minor Medical Equipn	31.0	53,000 Exp
7083.61	Medical	31.0	0 Exp
7180.36	Oxygen and Other Medical Gases	31.00	0 Exp
7180.38	Pharmaceuticals	31.00	0 Exp
7180.41	Other Medical Care Materials and Supp	31.00	0 Exp
7180.46	Office and Administrative supplies	31.00	0 Exp
7180.47	Employee wearing apparel	31.00	0 Exp
7180.48	Instruments and Minor Medical Equipn	31.00	0 Exp
8610.43	Food	31.00	2,500 Exp
8610.46	Office and Administrative Supplies	31.00	10,700 Exp
7083.62	Repairs and Maintenance Grounds	32.0	2,000 Exp
7180.62	Repairs and Maintenance Grounds	32.00	0 Exp
8610.62	Repairs and Maintenance Grounds	32.00	24,000 Exp
9520.62	Repairs and Maintenance Grounds	32.00	6,942 Exp
8610.75	Rental/lease equipment	33.00	9,200 Exp
7083.80	Utilities - Electrical, Gas, Water, other	34.0	17,487 Exp
7083.85	Telephone and Communications	34.0	15,854 Exp

West Side Health Care District

Budget 2017/18 WTB

		<u>FYE 6/30/18</u>	
7180.85 Telephone and Communications	34.00	0	Exp
8610.80 Utilities	34.00	9,500	Exp
8610.85 Telephone and communications	34.00	8,000	Exp
7083.87 Outside Training	35.0	8,211	Exp
7083.88 Travel costs	35.0	5,713	Exp
7180.87 Outside Training	35.00	0	Exp
7180.88 Travel costs	35.00	0	Exp
8610.87 Outside Trainings	35.00	18,000	Exp
8610.88 Travel	35.00	4,500	Exp
7083.89 Recruiting	35.1	81,000	Exp
7180.89 Recruiting	35.10	0	Exp
8610.89 Recruiting	35.10	600	Exp
7083.81 Insurance - Malpractice	36.0	52,552	Exp
7180.82 Insurance - Other	36.00	4,000	Exp
8610.82 Insurance	36.00	12,000	Exp
9521.82 Insurance	36.00	0	Exp
7083.83 Licenses and Taxes	37.0	0	Exp
7083.86 Dues and Subscriptions	37.0	2,000	Exp
7180.83 Licenses and Taxes	37.00	0	Exp
8610.83 Licenses and Taxes	37.00	700	Exp
8610.86 Dues and Subscriptions	37.00	12,000	Exp
8610.90 Other Direct Expenses	37.00	5,000	Exp
8620.90 Other	37.00	25,000	Exp
7083.72 Depreciation - Bldgs & Improvements	38.0	0	Exp
7083.74 Depreciation - Equipment	38.0	0	Exp
8610.74 Depreciation - Equipment	38.00	0	Exp
9160.00 Property Tax Revenues	40.00	(1,200,000)	Rev
9161.00 Gain on Sale of Asset	41.00	0	Rev
		(4,242,717)	Rev
		<u>4,151,192</u>	Exp
		<u>(91,525)</u>	Net

West Side Health Care District

Capital Outlay
Budget 2017/18

	Priority	Amount
1 Clinic Renovations for Expanded Provider Space: Black/Hall Estimate:	1	30,350
2 Renovation of Storage Garage to Accommodate Disaster Medical Supplies	1	30,000
3 Additional Furniture for Expanded Providers Office in the Clinic. Relocation of Administrative Functions of Supervision, Billing and Coding	1	4,650
4 Video Security Monitoring Systems (2) for both the WSFHC and the planned DMPG storage	1	8,000
5 Ultrasound Equipment if MD-mid-level providers are proficient	2	68,000
6 Upgrade Radiology	2	65,000
		<u>206,000</u>
	1	73,000
	2	133,000
	3	-
		<u>206,000</u>

Prepared By: C Duncan and Summer	4083/7083 UC		4083/7083 WSFC	
	YTD Actual 3/31/2017	Per Visit	Projection FYE 6/30/18	Per Visit
Visits	11,773		15,895	
4083.49 Urgent care Gross Revenues	24.0 (2,324,896)	(197.48) V	(2,077,226)	(130.68)
4083.60 Contractual Adjustments	24.0 1,192,818	101.32 V	(279,960)	(17.61)
4083.50 Provision for Over/Under Revenue	24.0 (1)	(0.00)		0.00
4083.58 Provision for bad debt	24.0 (73,636)	(6.25)		0.00
4083.59 Contractual Adjustments - Accrual	24.0 466,729	39.64		0.00
Net Patient revenue	(738,985)	(62.77) V	(2,357,186)	(148.30)
4083.90 Flu shot, Lab income, physicals	24.0 (12,118)	(1.03) F	(7,500)	(0.47)
4083.91 Medical Records copy fees	27.0 (1,607)	(0.14) F	(1,000)	(0.06)
4083.92 Other	27.0 (1,144)	(0.10) F	(1,500)	(0.09)
Total Other Revenue	(14,868)	(1.26)	(10,000)	(0.63)
	(753,854)	(64.03)	(2,367,186)	(148.93)
7083.09 Other salaries and wages	28.0 690,300	58.63 See Labor	1,097,201	69.03
7083.10 Payroll taxes	28.1 49,230	4.18	80,751	5.08
7083.12 Vacation, Holiday and Sick Leave	28.1 53,689	4.56	76,804	4.83
7083.13 Group Health & Welfare Insurance	28.1 63,906	5.43	109,579	6.89
7083.14 Group Life Insurance	28.1 956	0.08	1,756	0.11
7083.15 Pension and Retirement	28.1 0	0.00	32,916	2.07
7083.16 Workers Compensation insurance	28.1 24,331	2.07	21,944	1.38
7083.18 Other payroll related benefits	28.1 (3,971)	(0.34)	3,292	0.21
Total taxes and benefits	188,140	15.98	327,041	20.58
Labor related costs	878,439	74.61	1,424,242	89.60

4083/7083
UC

4083/7083
WSFC

Prepared By:

C Duncan and Summer

		YTD Actual	Per	Per	Projection	Per
		3/31/2017	Visit	Visit	FYE 6/30/18	Visit
7083.20 Medical - Physicians	29.1	486,168	41.30	V	813,922	51.21
7083.21 Medical - Therapists and Others	29.1	0	0.00	F	0	0.00
7083.22 Consulting and Management fees	29.0	125,038	10.62	F	167,000	10.51
7083.23 Legal	29.0	2,520	0.21	F	3,000	0.19
7083.24 Accounting /Audit Fees	29.0	12,750	1.08	F	17,000	1.07
7083.25 Registry Nursing personnel	29.0	0	0.00	F	0	0.00
7083.26 Other contracted services	29.0	45,872	3.90	V	61,932	3.90
7083.29 Other Professional fees	29.0	7,635	0.65	F	10,000	0.63
7083.36 Oxygen and Other Medical Gases	31.0	6	0.00	V	1,200	0.08
7083.38 Pharmaceuticals	31.0	43,972	3.74	V	55,540	3.49
7083.41 Other Medical Care Materials and Supp	31.0	8,903	0.76	V	15,869	1.00
7083.43 Food	31.0	2,901	0.25	V	4,000	0.25
7083.44 Linens	31.0	2,335	0.20	V	3,967	0.25
7083.45 Cleaning supplies	31.0	0	0.00	F	7,934	0.50
7083.46 Office and Administrative supplies	31.0	11,582	0.98	V	12,695	0.80
7083.47 Employee wearing apparel	31.0	0	0.00	V	0	0.00
7083.48 Instruments and Minor Medical Equipn	31.0	39,804	3.38	V	53,000	3.33
7083.61 Medical	31.0	275	0.02	V	0	0.00
7083.62 Repairs and Maintenance Grounds	32.0	44,391	3.77	F	2,000	0.13
7083.64 Management Services	30.0	0	0.00	V	0	0.00
7083.69 Other purchased services	30.0	57,280	4.87	V	77,335	4.87
7083.72 Depreciation - Bldgs & Improvements	38.0	0	0.00	F	0	0.00
7083.74 Depreciation - Equipment	38.0	0	0.00	F	0	0.00
7083.80 Utilities - Electrical, Gas, Water, other	34.0	12,952	1.10	F	17,487	1.10
7083.81 Insurance - Malpractice	36.0	38,924	3.31	V	52,552	3.31
7083.83 Licenses and Taxes	37.0	100	0.01	F	0	0.00
7083.85 Telephone and Communications	34.0	11,742	1.00	V	15,854	1.00
7083.86 Dues and Subscriptions	37.0	1,484	0.13	F	2,000	0.13
7083.87 Outside Training	35.0	6,082	0.52	V	8,211	0.52

Increase this expense - use prior

Decrease significantly...parking k

Includes cost of RHC designation

Prepared By:
 C Duncan and Summer
 7083.88 Travel costs
 7083.89 Recruiting

	4083/7083 UC	4083/7083 WSFC	
	YTD Actual 3/31/2017	Projection FYE 6/30/18	Per Visit
35.0	846	5,713	0.36
35.1	24,221	81,000	5.10
Non labor expenses	987,784	1,489,212	93.69
Total Expenses	1,866,223	2,913,453	183.29
Net Expenses over Revenues	1,112,370	546,267	34.37

Multiple levels of staff education

Prepared By:
L Weaver

	4180/7180 Contract YTD Actual 3/31/2017	Annualized	4180/7180 Contract Projection FYE 6/30/18	Notes
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4180.45	City of Taft CCF	26.00	(431,066)	(574,755)	(615,931)	750*12 = \$9,000
4180.46	RN Reimb	26.00	(1,908)			15% add on Mid
4180.47	Medication Reimbursement	26.00	(2,745)			10% add on MD;
4180.48	Other	26.00	(84,424)			15% add on everything else
Revenue Summary			(520,144)	(574,755)	(615,931)	

7180.09	Other salaries and wages	28.00	9,713		0	
7180.10	Payroll taxes	28.10	1,312		0	
7180.12	Vacation, Holiday and Sick Leave	28.10	8,508		0	
7180.13	Group Health & Welfare Insurance	28.10	8,813		0	
7180.14	Group Life Insurance	28.10	24		0	
7180.15	Pension and Retirement	28.10	0		0	
7180.16	Workers Compensation insurance	28.10	143		0	
7180.18	Other payroll related benefits	28.10	402		0	
Total Benefits and taxes			19,203	0	0	
Labor Related Costs			28,915	38,554	0	

7180.20	Medical - Physicians	29.10	388,411	517,881	537,604	
7180.21	Medical - Therapists and Others	29.10	21,126	28,167	8,536	
7180.25	Registry Nursing personnel	29.00	0	0		
7180.29	Other Professional fees	29.00	0	0		
7180.36	Oxygen and Other Medical Gases	31.00	0	0		
7180.38	Pharmaceuticals	31.00	488	651		
7180.41	Other Medical Care Materials and Supl	31.00	120	160		
7180.46	Office and Administrative supplies	31.00	134	179		
7180.47	Employee wearing apparel	31.00	0	0		
7180.48	Instruments and Minor Medical Equipr	31.00	3,027	4,037		
7180.62	Repairs and Maintenance Grounds	32.00	0	0		
7180.69	Other purchased services	30.00	591	788	1,000	
7180.82	Insurance - Other	36.00	2,765	3,686	4,000	
7180.83	Licenses and Taxes	37.00	0	0		
7180.85	Telephone and Communications	34.00	204	272		
7180.87	Outside Training	35.00	0	0		
7180.88	Travel costs	35.00	0	0		
7180.89	Recruiting	35.10	0	0		
Non-labor costs			416,866	555,821	551,140	
Total Costs			445,781	594,375	551,140	
Net Expenses over Revenues			(74,363)	19,620	(64,791)	10.5%

Prepared By:
L Weaver

		9520/ Rental	9520/ Admin	9520/ Rental
		YTD Actual	Annualized	Projection
		3/31/2017	6/30/2017	FYE 6/30/18
9260.90 Rent Senior House	25.00	(4,500)	(6,000)	(6,000)
9261.90 Rent Burke	25.00	(2,700)	(3,600)	(3,600)
Rent Revenues		(7,200)	(9,600)	(9,600)
			0	
9520.62 Repairs and Maintenance Grounds	32.00	5,206	6,942	6,942
9521.82 Insurance	36.00	0	0	0
Total Costs		5,206	6,942	6,942
Net		(1,994)	(2,658)	(2,658)

Prepared By:
J Starr and R. Melton

	8610 Admin YTD Actual 3/31/2017	8610 Admin Annualized 6/30/2017	8610 Admin Projection FYE 6/30/18
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9060.00	Income, Gains and losses from investments	27.00	(20,957)	(27,942)	(25,000)
9160.00	Property Tax Revenues	40.00	(877,500)	(1,170,000)	(1,200,000)
9161.00	Gain on Sale of Asset	41.00	(1,139)	(1,519)	0
9400.00	Miscellaneous Income	27.00	(119,501)	(159,335)	(25,000)
	Summary Revenues		(1,019,097)	(1,358,796)	(1,250,000)

8610.09	Other salaries and wages	28.00	227,442	303,256	308,826
8610.10	Payroll taxes	28.10	16,375	21,833	21,889
8610.12	Vacation, Holiday and Sick Leave	28.10	5,596	7,461	20,862
8610.13	Group Health & Welfare Insurance	28.10	6,008	8,010	30,843
8610.14	Group Life Insurance	28.10	327	436	494
8610.15	Pension and Retirement	28.10	0	0	8,941
8610.16	Workers Compensation insurance	28.10	4,917	6,556	6,177
8610.18	Other payroll related benefits	28.10	1,204	1,605	926
	Benefits and taxes		34,426	45,901	90,132
	Labor Costs		261,868	349,157	398,957

8610.22	Consulting and Management Fees	29.00	8,655	11,539	12,000
8610.23	Legal	29.00	9,743	12,990	7,000
8610.24	Accounting /Audit Fees	29.00	49,776	66,368	75,000
8610.43	Food	31.00	1,696	2,261	2,500
8610.46	Office and Administrative Supplies	31.00	7,977	10,636	10,700
8610.62	Repairs and Maintenance Grounds	32.00	15,890	21,186	24,000
8610.69	Other	30.00	33,928	45,238	45,000
8610.74	Depreciation - Equipment	38.00	0	0	0
8610.75	Rental/lease equipment	33.00	6,965	9,287	9,200
8610.80	Utilities	34.00	7,769	10,359	9,500
8610.82	Insurance	36.00	8,763	11,684	12,000
8610.83	Licenses and Taxes	37.00	667	889	700
8610.85	Telephone and communications	34.00	6,027	8,036	8,000
8610.86	Dues and Subscriptions	37.00	11,485	15,313	12,000
8610.87	Outside Trainings	35.00	2,000	2,666	18,000
8610.88	Travel	35.00	3,164	4,218	4,500
8610.89	Recruiting	35.10	400	533	600
8610.90	Other Direct Expenses	37.00	172	229	5,000
8620.90	Other	37.00	12,779	17,038	25,000
	Non-Labor costs		187,852	250,470	280,700
	Total Costs		449,720	599,627	679,657
			(569,377)	(759,169)	(570,343)

West Side Health District
 Labor Budget for FYE 3/30/18

0.0693 0.0037 0.0999 0.002 0.0200 0.003 0.0700 0.0300

Employee Identifier	Title	Work Area	Rate Type	Pay Rate	FTE	Hours	Gross Pay	SS&MCR	Other Tax	Health, Dental Vision	Life	Work Comp	Other	1099 Comp	Accrued PTO	Pension	Total	Minimum Visits	
9043	Dentist	TMCCF	7180.20 Part Time	221.48	0.30	624								138,204	-	0			
TBD	Physician Coverage	TMCCF	7180.20 Per Diem	216.00	0.06	120								25,834	-	0			
9078	Medical Director	TMCCF	7180.20 Full Time	178.27	1.00	2,080								373,567	-	0			
TBD	Mid Level Coverage	TMCCF	7180.21 Per Diem	216.00	0.02	40								8,536	-	0			
9048	Medical Director	Urgent Care	7083.20 Full Time	152.83	1.00	2,080								317,886	-				3,150
TBD	Primary Care Physician	Urgent Care	7083.20 Full Time	149.28	1.00	2,080								310,500	-				4,200
9039	Physician	Urgent Care	7083.20 Part Time	120.00	0.01	21								2,496	-				42
9088	Physician	Urgent Care	7083.20 Part Time	130.00	0.58	1,200								156,000	-				2,423
TBD	Physician	Urgent Care	7083.20 Part Time	130.00	0.10	208								27,040	-				420
		Urgent Care	7083.20		2.69									813,922	-		813,922		10,235
		TMCCF	7180.20		1.36									537,604	-		537,604		-
		TMCCF	7180.21		0.02									8,536	-		8,536		-
			GL Account		4.06									1,360,062	-		1,360,062		10,235

		Urgent Care	7083.09		16.07	1,097,201	76,674	4,076	109,579	1,756	21,944	3,292		76,804	32,916	1,424,242		5,660
		TMCCF	7180.09		4.06	308,826	20,742	1,147	30,843	494	6,177	926		20,862	8,941	398,957		
		District	8610.09		20.13	1,406,027	97,417	5,223	140,422	2,250	28,121	4,218		97,666	41,857	1,823,199		5,660
			GL Account				6.9%	0.4%	10.0%	0.2%	2.0%	0.3%		6.9%	3.0%			
						.09	.10	.10	.13	.14	.16	.18		0.12	0.15			
					24.19	1,406,027	97,417	5,223	140,422	2,250	28,121	4,218		97,666	41,857	3,183,261		15,895

**WEST SIDE FAMILY HEALTH CARE
BUDGET PREPARATION: CENSUS AND REVENUE
FYE 6/30/18**

<u>CENSUS</u>		<u>Total</u>	Expected Rate Per Visit		
Prior Year		15,432			
Projected		15,895			
Payor Types					
Cigna	0.2%	24	150	3,600	
Kaiser	4.4%	691	130	89,793	
Commercial	21.5%	3,294	65	214,110	
Medi/Medi	0.6%	107	186	19,914	82.3
MediCal	61.7%	10,126	186	1,886,495	
MediCare	8.2%	1,267	82	104,274	
Self Pay	2.5%	240	130	31,200	
WC	0.9%	120	65	7,800	
Total		15,869		2,357,186	

Average patients
per day

<u>REVENUE</u>	<u>PER VISIT</u>	<u>Total</u>	<u>Expected Net</u>	<u>Contractual Allowance</u>
Cigna/Kaiser Global	150	107,207	93,393	13,814
Commercial	90	296,460	214,110	82,350
Medi/Medi	82	8,765	19,914	(11,149)
MediCal (PPS Rate)	150	1,518,900	1,886,495	(367,595)
MediCare	82	103,894	104,274	(380)
Self Pay	130	31,200	31,200	-
WC	90	10,800	7,800	3,000
Total		2,077,226	2,357,186	(279,960)
Average revenue per visit		131	149	(17.6)

<u>EXPENSES</u>	<u>PER VISIT</u>	<u>Total</u>
Medical Supplies	1.00	15,869
Pharmaceuticals	3.50	55,540
Cleaning Supplies	0.50	7,934
Linens	0.25	3,967
Office Supplies	0.80	12,695

West Side Family Health
 Medi-Cal PPS Rate Setting Estimate
 FYE 6/30/18

	Direct Cost	Allocation	Total Cost	Range					Dissallowed Cost		
				Visits	Cost Per Visit	25%	20%	15%		25%	20%
Clinic cost	2,913,453	570,396	3,483,849	15,895	\$ 219	\$ 164	\$ 175	\$ 186	870,962	696,770	522,577
Prison Contract	551,140	107,902	659,042								
Rental	6,942	1,359	8,301								
Total Accumulated Cost	3,471,535	679,657	4,151,192								
Total Administrative Cost	679,657	(679,657)	-								

